

Minutes: Learning Resources/Library Committee Meeting

April 10, 2026

Online Meeting

I. Minutes from September 26, 2025 Meeting

- A. The Chair noted that the minutes had been approved by a quorum of 7 members.

II. Attendance

A. Annette Bever	Present ✓	Not Present
B. Julata Brooks	Present	Not Present ✓
C. Luci Cavazos	Present	Not Present ✓
D. Delilah Fowler	Present	Not Present ✓
E. Andrea Gorbett	Present	Not Present ✓
F. Jeffery Griner	Present	Not Present ✓
G. Jennifer Hatley	Present	Not Present ✓
H. Tom Hickey	Present	Not Present ✓
I. Christina Hoffmaster	Present	Not Present ✓
J. Kari Redlich	Present	Not Present ✓
K. Mark Roberson	Present	Not Present ✓
L. Amanda Tyler	Present ✓	Not Present
M. Angela Ward	Present	Not Present ✓

III. Student and Faculty Surveys

- A. Marian noted that the library was currently surveying students and faculty for feedback on the quality of library resources and services.
- B. She further noted that the student surveys are open through Thursday, April 16th with drawings held for \$25.00 Amazon gift cards scheduled for Friday, April 17th.
1. There will be drawings held for each of the five surveys:
 - a. Library Survey of Online Students
 - b. Library Survey of Dual Credit Students
 - c. Student Survey of Library Services: On-Site Students in Vernon
 - d. Student Survey of Library Services: On-Site Students at CCC
 - e. Student Survey of Library Services: On-Site Students at STC
 2. The surveys were advertised in Canvas and in flyers posted at each location.
- C. Faculty Surveys are open through April 16th
1. Drawings for two \$25.00 Amazon gift cards will be held on Friday, April 17th.
 2. A link to the survey was emailed to all faculty.

IV. Promotional Initiatives:

- A. Marian discussed recent initiatives to promote library resources and services.
1. Texas America250 Traveling Exhibit
 - a. The exhibit is a program of the Texas State Library and Archives Commission and features posters with photos of documents and artifacts from the State Archives.
 - b. The exhibit reflects on Texas' own history and contributions while celebrating the signing of the Declaration of Independence in 1776.

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- c. Marian noted that the exhibit is a replica of the exhibit on display at the Texas State Library and Archives Commission in Austin.
- d. Marian further noted that the library has developed bookmarks and a reading list of books about Texas history and the American Revolution.

2. [Video Orientation to Library Services](#)

- a. The Chair noted that a main initiative has been the development of a Video Orientation to Library Services as a way promote resources and increase awareness of the services offered.
- b. The library has imbedded the video on the library homepage to increase visibility and access to library information.
- c. The video includes tours of both CCC and Vernon Campus libraries, an overview of the library homepage, database search tips, and instructions for checking-out and downloading e-books.
- d. Students can conveniently use the table of contents to navigate to any of the sections within the video.

3. Postings on Facebook and Canvas

- a. The Chair noted that the library has taken advantage of Canvas and Facebook for promoting events and resources.
- b. The library has posted information on: The Texas America250 Traveling Exhibit, the new Video Orientation to Library Services, Open House events, and live, online orientations. We have also posted information on library surveys and job openings in the library.

V. SACSCOC 10-Year Reaffirmation Report

- A. The Chair provided an update on the timeline for completing the 10-Year Report.
 - 1. December 2026: A SACS Representative will visit VC to discuss the process and answer questions.
 - 2. March 2028: The entire report has to be completed and submitted.
 - 3. October 2028: SACSCOC representatives will be on-campus for the on-site review.
 - 4. June 2029: VC's report will be reviewed by the SACS Board and results will follow.
- B. The Chair discussed the Core Requirement and Comprehensive Standards addressing library services.
 - 1. Core Requirement 11.1: The institution provides adequate and appropriate library and learning/information resources, services, and support for its mission. (Library and learning/information resources)
 - a. Marian noted that the library will reference survey results to help prove that the library provides resources and services needed to support VC programs and disciplines.
 - (a) Surveys ask students if they were able to locate the articles and/or books needed for their research or course assignments.
 - (b) In regards to book collections, Marian noted that the focus is more on quality rather than the actual number of books in the collection.

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2. Comprehensive Standard 11.2: The institution ensures an adequate number of professional and other staff with appropriate education or experiences in library and/or other learning/information resources to accomplish the mission of the institution. (Library and learning/information staff)
 - a. Marian noted that surveys ask students if they were pleased with the library assistance they received with inquiries submitted face-to-face and online via email or live chat.
 - b. Marian also noted that some colleges will benchmark and compare their number of qualified staff with the numbers employed by their cohort institutions.
3. Comprehensive Standard 11.3: The institution provides (a) student and faculty access and user privileges to its library services and (b) access to regular and timely instruction in the use of the library and other learning/information resources. (Library and learning/information access)
 - a. Marian noted that the library ensures user privileges to library resources and timely access to library instruction as follows:
 - (a) The library works to ensure all students and faculty can login to access article databases and e-books off-campus from any Internet connection.
 - (b) In library surveys, students are asked if they were able to access article databases conveniently and efficiently without technical errors or interruptions.
 - (c) In order to ensure students have regular and timely instruction in the use of library resources, the library provides online access to Research Guides, a Video Orientation to Library Services, Live, Online Orientations scheduled weekly, and video tutorials on how to search databases and download e-books.

VI. Update on Interlibrary Loan

- A. The Chair reminded the Committee that the library serves as both a borrowing and a lending library.
 1. Marian further noted that the library receives about 5 to 8 Interlibrary Loan requests each week from other libraries asking to borrow our books for their patrons.
 2. The library will be reimbursed by the Texas State Library and Archives Commission for the shipping charges incurred for the year.
 - a. Reimbursement will be received by the end of the fiscal year on August 31, 2026.

VII. Skills Training Center Update

- A. Marian noted that efforts to improve library resources and services at STC have focused on updating learning spaces and on improving the organization and space allocation for library resources.
 1. Updates to learning spaces will include new guest seating with tablet trays similar to the chairs located in the Student Lounge at CCC.
 2. Improvements will also include new paint and an area rug.

VIII. Adjournment: The meeting was adjourned at 10:30 AM.